



EVENT AUGUST 17-18, 2024

SATURDAY 12PM-10PM

SUNDAY 12PM-10PM

HUMBOLDT PARK, CHICAGO IL

**FOOD
VENDOR
APPLICATION**

SANGRIAFESTIVALCHICAGO.COM



FOOD VENDORS APPLICATION

EVENT AUGUST 17 & 18, 2024 SAT-SUN 12PM-10PM | HUMBOLDT PARK, CHICAGO IL

9TH ANNUAL SALUD!

Chicago's only festival to bring together the art of Sangria paired with a variety global cuisine. In fact, indulge yourself this weekend lounging Sipping Sangria in the Park, while experiencing food bites from locals, live music and entertainment that will take you on an ethnic Passport Journey.

Enjoy multi-cultural live music, flamenco dancers, and more with friends! This event will feature a sensational panel of Restaurants, Chefs, Bartenders/Mixologists hand crafting a variety of flavors, includes a complimentary souvenir sangria glass

2 DAYS

Includes:

Included in event fees General, Standard & Food Truck:

- SPACE (10'x10' for Standard, 10'x20' for General)
- Commercial Structure Tent (10'x10' Standard, 10'x20' General)
- Food Truck Planks
- Access to a Hand Washing Sink
- Use of Generator and electric box
- **INTERNET IS NOT PROVIDED**
- Your logo on some marketing and promotions

Vendor Description: (Please specify vendor type on application form)

Standard Food, Beverage, Specialty Non Alcohol Drinks

SIZE 10' x 10' booth space.

Vendor | \$1850

General Food, Beverage, Specialty Non Alcohol Drinks

SIZE 10' x 20' booth space.

Vendor | \$2250

Food Truck Food, Beverage, Specialty Non Alcohol Drinks

Vendor | \$1550

Includes 10x10 space for your own pop up tent. If applying as a food truck you must specify the dimensions of your truck and **submit photos of any special plugs.**

Pre-Packed Desserts \$850 (NO DRINKS)

SIZE 10' x 10' booth space.

Pre-packaged desserts.





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Have you ever participated in an outdoor festival before? ___ Yes ___ No Sangria Festival? ___ Yes ___ No How did you hear about this event? _____

Would you be interested in bringing side patio tables and chairs for your booth area? ___ Yes ___ No

Contact Details

Contact Name: _____ Phone #: _____

Buisness Name: _____ Email: _____

Address: _____

City: _____ Zip Code: _____

Buisness Neighborhood : _____ Website: _____

Instagram: _____ Tax ID/SSN: _____

TikTok: _____ Facebook: _____



2 DAYS Vendor Space:

- ☐ Standard 10'x10' Booth Space Only **\$1850** ☐ General 10'x20' Booth Space Only **\$2250**
☐ FOOD TRUCK **\$1550** ☐ Packaged Desserts **\$850**
☐ Other: _____

Rental Add On's :

- ☐ Number of Booth Spaces: _____ ☐ Tent Rental 10'x10' \$350 per canopy =\$ _____
☐ Tent Rental 10'x20' \$425 per canopy =\$ _____ ☐ Tent Rental 20'x20' \$550 per canopy =\$ _____
☐ Side Wall (per side) \$45 =\$ _____ ☐ Chair \$10 x =\$ _____ ☐ 8' Table \$25 =\$ _____
☐ Add' 1 Electricity (4-60 AMPS Outlet) \$225 x =\$ _____
☐ Tent String Lights \$60 x =\$ _____ ☐ Late Fee \$50 =\$ _____

Payment Details

Limited Spaces will be available.

Payment method: ☐ Check ☐ Cash ☐ Credit/Debit Card

Signature _____ Date _____

PAYMENT MUST BE SUBMITTED TO:
DYNAMIC PRODUCTIONS LLC 1754 W. Division St. Chicago IL 60622
or **A SECURE ONLINE PAYMENT INVOICE** can be sent online.
Dynamic Productions Contact: Michelle Gomez 773.907.8602



FOOD VENDORS APPLICATION

REQUIRED DOCUMENTS

Please submit a copy of the following items:

- 180 Day Summer Permit (If Available)
- **MANDATORY SANITATION SEMINAR *****You must attend a sanitation seminar and become certified. You can contact the following: Summer Festival Food Vendor Sanitation Certificate:
https://www.chicago.gov/content/dam/city/depts/cdph/environmental_health_and_food/Summer_Festival_Food_Service_Sanitation_Certificate%2006-06-2022.pdf
- A copy of your current health inspection
- A copy of your City of Chicago Business License
- A copy of your Insurance - Additional Insured

EMAIL APPLICATION & CONTRACT TO: DYNAMICEVENTSCHICAGO@gmail.com

Insurance Minimums:

Commercial General Liability:	1,000,000.00 per 2,000,000.00 Aggregate
Auto Liability	1,000,000.00
Workman's Comp	500,000.00

EMAIL APPLICATION & CONTRACT TO: DYNAMICEVENTSCHICAGO@GMAIL.COM

Please Make sure all the insurances have the Name, Address and Dates of the Event (in the description box).

Certificate of Insurance (COI) holder to be listed on certificate as:

City of Chicago

Department of Business Affairs & Consumer Protection

121 N. LaSalle St, 4th Floor
Chicago, IL 60602

DCASE

Department of Cultural Affairs & Special Events

78 E. Washington, 8th Floor
Chicago, IL 60602

Chicago Park District

Attn: Department of Revenue

4830 S. Western Avenue
Chicago, IL 60609

Dynamic Productions LLC

Attn: Sangria Festival

1754 W. Division St.
Chicago IL 60622





FOOD VENDORS APPLICATION

SUMMARY DESCRIPTION OF ITEMS TO BE SOLD

No Alcohol Drinks may be sold out of any food vendor booths.

Please use the attached lines to provide a more details description of food items as required by the City Health Department.

List and describe each food item you propose to sell AND their prices. Be very specific and attach a separate sheet if necessary. Dynamic Productions will use this menu to create marketing promotions so please be accurate. You may offer up to four main items and three side items. Additional items may be listed for a fee of \$100 per item.

MAIN ITEMS:

1. _____
2. _____
3. _____
4. _____

SIDE/BEVERAGE ITEMS:

1. _____
2. _____
3. _____
4. _____

ADDITIONAL ITEMS (\$100 PER ITEM):

1. _____
2. _____
3. _____
4. _____

2024 SANGRIA FESTIVAL CHICAGO FOOD VENDOR CONTRACT

This **Vendor Contract** is between _____ (“Vendor”) and the Sangria Festival Chicago (“SFC”) in regards to both the Sangria Festival Chicago (“Festival”).

Section 1. Grant of Space Upon acceptance, which shall be given or withheld in Festival’s sole discretion, and upon receipt of application, signed contract, and payment, Festival will grant Vendor the right to use, on the terms and conditions herein, a designated booth in Festival (“Space”) on **August 17 12pm-10pm and August 18, 2024 12pm-10pm, on 3021 W. Division Street Chicago IL 60622.**

Section 2. Laws and Permits

- A. Vendor must comply with all relevant local, state and federal laws.
- B. Vendor is responsible for obtaining and paying for any and all business licenses and taxes that are required for its operation, including state sales tax.
- C. If selling goods, Vendor must provide SFC with a valid IBT Number.
- D. SFC is required by law to provide the IL Dept. of Revenue a complete list of Vendors participating in Festival.
- E. Vendor will not be allowed to participate unless Vendor is in full compliance with all city and state requirements and other responsibilities under this Agreement, including but not limited to the timely submission of certificates and required documents and timely payment of the participation fee.

Section 3. Use of Space; Vendor Conduct

- A. Vendor’s use of Space is non-transferable. Vendor may not allow anyone else to use Space without the express permission of SFC.
- B. SFC offers no guarantees or warranties of any kind. Festival occurs rain or shine. There will be no refunds whatsoever if any unforeseen circumstances, acts of God, weather, terrorism, or war result in the cancellation of the event. Once application is submitted, refunds will only be given if application is rejected by Festival.
- C. Space is provided “as-is”. Limited numbers of tables, chairs, canopies, and electricity hook ups are available to rent from Festival. Vendors requiring rented equipment must enclose the required fee and order each item on the application.
- D. Rentals: chairs and tables will be available for pick up at a central location Sunday Morning —and **MUST** be returned and checked-in at that same location Sunday evening.
 - 1. Missing rental equipment costs will be billed to Vendor if not returned and checked-in.
 - 2. Rented tents will be erected in Space.
 - 3. If ordered, an electric outlet will be available near Space. **Vendor should bring** a 100-foot outdoor extension cord to reach the outlet.
- E. Vendor must keep its merchandise within allotted boundaries of Space. Space will be assigned and notification given by SFC to Vendor via email by Vendor Placement & Site Plan Date indicated on application.
- F. Vendors shall not be permitted to amplify music.
- G. Vendors must be set up and ready for operation by the official opening time of Festival and must vacate Festival grounds no later than three hours after the official closing time of Festival. Vendor may not vacate Festival prior to the official closing time of 10pm without the express permission of SFC.
- H. Vendor must remove its own trash from Space and dispose of it properly in containers provided by SFC. Vendor must leave Space trash-free and in the same condition as initially provided. Vendor will be charged \$150 FINE for any debris or trash left on site with photographic evidence.
- I. Vendor must wait until any hot coals are cool to the touch prior to dumping in Festival dumpster. Dumping hot coals in Festival dumpster (coals not cool to the touch) is a safety hazard and will result in a \$1,000 FINE.
- L. **No vehicles are permitted to drive onto Chicago Park District grass.** During Festival hours of operation merchandise must be transported by hand or small cart. Vendor is responsible for parking arrangements.
- M. All the terms of Vendor Application and Notes associated there with are incorporated in and made a part of this Vendor Contract.

INITIALS _____

2024 SANGRIA FESTIVAL CHICAGO FOOD VENDOR CONTRACT

Section 4. Merchandise; Prohibited Items

- A. Festival management may inspect Vendor merchandise at any time to determine it is consistent with the merchandise represented in the Vendor’s application. SFC may terminate Vendor’s rights granted herein if Vendor’s merchandise is not consistent with its application.
- B. In accordance with Illinois law, Vendor is prohibited from selling baby food, infant formula, or similar products or any pharmaceuticals, over-the-counter drugs, or medical devices. Vendor may only sell cosmetics if Vendor has an identification card identifying Vendor as an authorized representative of the cosmetics manufacturer or distributor.
- C. Vendor is also prohibited from selling counterfeit items, unlicensed merchandise, guns, ammunition, alcohol, drug paraphernalia, items prohibited by Illinois or federal law, or any merchandise that SFC considers racist, discriminatory or offensive.

Section 5. Indemnification and Release

- A. Vendor will release and will hold harmless Sangria Festival Chicago, Dynamic Productions & Events, Chicago Park District, The City of Chicago, San Lucas United Church of Christ and The City of Chicago Department of Cultural Affairs, and Special Events, from any and all claims arising from any injuries, losses or damages (whether to person or property) caused by Vendor, Vendor’s merchandise, or Vendor’s participation in Festival.
- B. Vendor agrees to indemnify Sangria Festival Chicago, Dynamic Productions & Events, Chicago Park District The City of Chicago, San Lucas United Church of Christ and The City of Chicago Department of Cultural Affairs and Special Events from any and all expenses arising because of any such claim.

Section 6. Advertising

- A. Any Vendor wishing to advertise must do so at its own expense. Any advertising of Festival must be approved in writing by SFC prior to publishing.

Section 7. Causes for Denial of Selling Privileges; Disciplinary Actions

- A. Any Vendor who seeks to evade payment, refuses to make payment of the proper rental and space fees or ignores the festival operational guidelines will be denied selling privileges.
- B. Use of racial or ethnic slurs, profanities, derogatory language and other inappropriate behavior will not be tolerated on Festival premises and will be cause for denial of selling privileges.
- C. If SFC learns of written or verbal complaints against Vendor showing reasonably conclusive evidence that Vendor has practiced deception by either:
- (i) displaying or selling merchandise packaged to misrepresent the quality or condition of such merchandise, or
 - (ii) giving false information regarding the origin, variety, quality, condition or value of the merchandise,
- SFC may terminate the rights granted to Vendor herein and/or take other appropriate action.
- D. SFC may take appropriate action against any Vendor who fails to comply with relevant laws (federal, state, and local), this Vendor Contract, or other rules established by SFC. Such actions may include, but are not limited to, termination of the rights granted to Vendor herein, permanent denial of selling privileges, or other relief deemed necessary by SFC.
- SFC may impose additional rules and regulations, as SFC deems necessary. SFC will notify Vendor of these additional rules. Please make a copy of this contract for your records. Signed contracts will remain at the Dynamic Events office.

2024 SANGRIA FESTIVAL CHICAGO VENDOR CONTRACT EXECUTION

_____ Vendor Printed Name & Date

_____ Vendor Signature & Date